# SIMPLE SWITCH ACCOUNT BALANCE WORKSHEET

Now that you are a Miami Savings Bank customer it is okay to close your old account. Begin with the checking account balance shown on you most recent bank statement. Be as accurate as possible when completing this form.

1) Enter your current balance on your account statement $_____

2) List the amounts of the deposits made since your last statement.

| Date | Amount |
|---|---|
| | |
| | |
| | |
| | |

Enter the total the deposits +$_____

3) Subtotal by adding steps 1 and 2. =$_____

4) List all outstanding debits.
All checks, transfers, withdrawals that do not appear on your statement.
(Include any debit card purchases, ATM withdrawals, automatic debits and any other fees.)

| Date | Amount |
|---|---|
| | |
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| | |

Enter the total of the debits -$_____

5) Subtract Step 4 from Step 3.
This amount should match your checkbook register balance.
=$_____

*(Note: All pending transactions must be cleared before the account is closed.)*

Miami Savings BANK

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EQUAL HOUSING LENDER

Member FDIC